

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY



(Sponsored by SARASWATHI VIDYA PEETANI)

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

Certified by ISO 9001:2015:: Accredited by NAAC with 'B+' Grade.

NUNNA-521212, Vijayawada Rural, Krishna Dt., A.P. India.

E-mail-principal.vcet@gmail.com, Website: <http://www.vikasinstitionsnunna.org/>



E

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc.

The institute has well defined system of maintenance of its academic, physical and support facilities like laboratory, library, sports, computers, class rooms etc. The maintenance committee headed by The Principal and convened Administrative officer who intern monitor the work of supervisor in next level. Maintenance supervisor and his team are involved in the maintenance of overall infrastructure facilities.

- The campus maintenance is monitored through surveillance Cameras
- The green cover of the campus is well maintained
- The college is power backup with generator

Maintenance of Laboratory equipment

Preventive maintenance and breakdown maintenance procedures are followed for all laboratories Annually stock verification of all laboratories and other facilities are carried out.

The computer laboratories are supported with power backup system UPS. Library maintenance Entry and exit register is maintained to ensure effective utilization of library.

The requirements of the books are collected by librarian from department as per the demand from students and faculty. Electrical maintenance

The generator, lighting, electrical, air conditioners, solar panel, and RO system maintenance is carried out by in-house electricians

Transport maintenance:

The college has a fleet of buses which is provided to students and staff. Buses are regularly cleaned.

PRINCIPAL
VIKAS COLLEGE OF ENGG. TECH.
NUNNA - 521 212
Vijayawada Rural, NTR Dist., A.P.



VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY

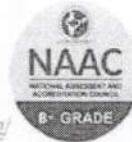
(Sponsored by SARASWATHI VIDYA PEETAM)

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

Certified by ISO 9001:2015:: Accredited by NAAC with 'B+' Grade.

NUNNA-521212, Vijayawada Rural, Krishna Dt., A.P. India.

E-mail-principal.vcet@gmail.com, Website: <http://www.vikasinstitionsnunna.org/>



E

Procedures and policies for maintaining and utilizing physical, academic and support facilities:

The institute has well defined system of maintenance of its academic, physical and support facilities like laboratory, library, sports, computers, class rooms etc. The maintenance committee headed by The Principal and convened Administrative officer who intern monitor the work of supervisor in next level. Maintenance supervisor and his team are involved in the maintenance of overall infrastructure facilities. This team looks after regular maintenance and repair of furniture, masonry, plaster, painting, plumbing, housekeeping, gardening, transport, RO plant, telecom and IT services.

- Regular cleaning of class rooms, floor, laboratories, library and rest rooms are done by housekeeping staff.
- Adequate staff is employed to meticulously maintain cleanliness of infrastructure to provide a congenial learning environment.
- Dust bins are placed in every class room.
- The campus maintenance is monitored through surveillance Cameras
- The green cover of the campus is well maintained.
- The college has good team of electricians & plumbers who maintain RO system, electrical and water facilities in college and hostel.
- The college is power backup with generator.

Maintenance of Laboratory equipment

- Preventive maintenance and breakdown maintenance procedures are followed for all laboratories.
- The laboratory/workshop equipment and machinery are maintained by well-trained technical staff.
- Periodical checkup equipment is carried out as per laboratory schedule.
- The minor repair/service will be done by the technical staff with lab in-charges.
- The major service requests will be forwarded to Principal through Head of the department. The maintenance department, find for suitable service personal for rectification.
- Annually stock verification of all laboratories and other facilities are carried out.

PRINCIPAL
VIKAS COLLEGE OF ENGG. TECH.
NUNNA - 521 212
Vijayawada Rural, NTR Dist., A.P.


PRINCIPAL
VIKAS COLLEGE OF ENGG. TECH.
NUNNA - 521 212
Vijayawada Rural, NTR Dist., A.P.

- The computer laboratories are supported with power backup system UPS.
- A bi weekly status of hardware and software are maintained in register.

Library maintenance

- Entry and exit register is maintained to ensure effective utilization of library.
- The requirements of the books are collected by librarian from department as per the demand from students and faculty.
- The books are cleaned at periodical intervals to avoid infections and dust.

Electrical maintenance

- The generator, lighting, electrical, air conditioners, solar panel, and RO system maintenance is carried out by in-house electricians.

Transport maintenance:

- The college has a fleet of buses which is provided to students and staff.
- Buses are regularly cleaned.
- Vehicles are periodically greased for smooth running.

College has garage with experienced service men in premises for all minor servicing



PRINCIPAL
VIKAS COLLEGE OF ENGG. TECH.
NUNNA - 521 212
Vijayawada Rural, NTR Dist., A.P.

Vikasamsa Rural, NTR Dist., A.P.
VIKAS COLLEGE OF ENGG. TECH.
NUNNA - 521 212
PRINCIPAL



VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY
Nunna, Vijayawada, Krishna (DT), Andhra Pradesh

MAINTENANCE REGISTER

Name of the Equipment: **HYDRAULIC MACHINE**

Equipment ID: VCET/MEC
PT 1/16

S.No	Date	Maintenance Done	Person done - Name & Sign	Lab incharge sign	Remarks
252	22/6/23	check for leaks	○	○	OK
253	8/7/23	Cleaning of machine	○	○	OK
254	15/7/23	Screws & pipe clamp tight	○	○	OK
255	24/7/23	check of oil level	○	○	OK
256	30/7/23	check temp change in oil	○	○	OK
257	6/8/23	Cleaning of machine	○	○	OK
258	14/8/23	check oil level	○	○	OK
259	22/8/23	check for leaks	○	○	OK
260	2/9/23	Screws & pipe clamp tight	○	○	OK
261	8/9/23	check of oil level	○	○	OK
262	16/9/23	check temp change in oil	○	○	OK
263	25/9/23	Cleaning of machine	○	○	OK
264	3/10/23	check for leaks	○	○	OK
265	9/10/23	check of oil level	○	○	OK
266	18/10/23	Screws & Pipe clamp tight	○	○	OK
267	29/10/23	check for leaks	○	○	OK
268	5/11/23	check of oil level	○	○	OK
269	11/11/23	Cleaning of machine	○	○	OK
270	19/11/23	check for leaks	○	○	OK
271	25/11/23	Screws & pipe clamp tight	○	○	OK
272	30/11/23	check of oil level	○	○	OK
273	7/12/23	check for leaks	○	○	OK
274	15/12/23	check temp. change in oil	○	○	OK
275	21/12/23	check of oil level	○	○	OK

PRINCIPAL
VIKAS COLLEGE OF ENGG. TECH.
NUNNA - 521 212
Vijayawada Rural, NTR Dist., A.P.



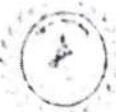
MAINTENANCE REGISTER

Name of the Equipment: HYDRAULIC MACHINERY

Equipment ID: VCECT/MEC/CET/HF

S.No	Date	Maintenance Done	Person done – Name & Sign	Lab incharge sign	Remarks
277	31/12/23	check of oil level	D	B	OK
278	5/1/24	check for leaks	D	B	OK
279	17/1/24	screw & pipe clamp tight	D	B	OK
280	18/1/24	check temp change in oil	D	B	OK
281	25/1/24	Cleaning of Machine	D	B	OK
282	1/2/24	check for leaks	D	B	OK
283	8/2/24	check of oil level	D	B	OK
284	14/2/24	check for machine	D	B	OK
285	22/2/24	Screw & Pipe clamp tight	D	B	OK
286	29/2/24	check for leaks	D	B	OK
287	7/3/24	check of oil level	D	B	OK
288	12/3/24	check temp change in oil	D	B	OK
289	18/3/24	Cleaning of machine	D	B	OK
290	25/3/24	Screw & pipe clamp tight	D	B	OK
291	1/4/24	check of oil level	D	B	OK
292	7/4/24	Cleaning of machine	D	B	OK
293	13/4/24	check temp change in oil	D	B	OK
294	21/4/24	check for leaks	D	B	OK
295	30/4/24	Screw & pipe clamp tight	D	B	OK
296	3/5/24	check of oil level	D	B	OK
297	9/5/24	check for leaks	D	B	OK
298	17/5/24	check temp change in oil	D	B	OK
299	23/5/24	check of oil level	D	B	OK
300	28/5/24	Cleaning of machine	D	B	OK
301

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY



A NAAC ACCREDITED COLLEGE
AN ISO 9001:2015 CERTIFIED INSTITUTION

B+



CLEANING MAINTAINANCE REGISTER. (WASH ROOMS.)

FEB 2024 (01/02/2024 - 15/02/2024)

SNO	DATE	DETAILS	CLEANING INCHARGE SIGN	SUPERVISOR SIGN	REMARKS
1	01-02-24	Cleaning of all washrooms	28.02.24	P. Gund	2 nd floor
2	02-02-24	Cleaning of all washrooms	28.02.24	P. Gund	2 nd floor
3	05-02-24	Cleaning of all washrooms	28.02.24	P. Gund	2 nd floor
4	06-02-24	Cleaning of all washrooms	28.02.24	P. Gund	2 nd floor
5	07-02-24	Cleaning of all washrooms	28.02.24	P. Gund	2 nd floor
6	08-02-24	Cleaning of all washrooms	28.02.24	P. Gund	2 nd floor
7	09-02-24	Cleaning of all washrooms	28.02.24	P. Gund	2 nd floor
8	10-02-24	Cleaning of all washrooms	28.02.24	P. Gund	2 nd floor
9	11-02-24	Cleaning of all washrooms	28.02.24	P. Gund	2 nd floor
10	12-02-24	Cleaning of all washrooms	28.02.24	P. Gund	2 nd floor
11	14-02-24	Cleaning of all washrooms	28.02.24	P. Gund	2 nd floor

PRINCIPAL
VIKAS COLLEGE OF ENGG. TECH.
NUNNA - 521 212
Vijayawada Rural, NTR Dist. A.P.

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY



ESTD. 1994 - ASSOCIATED BY DEEPMALA
AUGUST 1994 - APPROVED BY THE GOVT. OF AP & NAAC GRADED 'B'
SANTOSH KUMAR, CHIEF MINISTER OF AP
Chandrababu Naidu, CM, AP, With the Help of AP Govt. & Vikas Foundation



CLEANING MAINTAINANCE REGISTER. (CLASS ROOMS, CORRIDORS)

FEB 2024 (01/02/2024 - 15/02/2024)

S.NO	DATE	DETAILS	CLEANING INCHARGE SIGN	SUPERVISOR SIGN	REMARKS
1	1-2-24	Cleaning of class rooms	air.002m	K.S.R	2nd floor
2	2-2-24	Cleaning of class rooms	air.002m	K.S.R	2nd floor
3	5-2-24	Cleaning of class rooms	air.002m	K.S.R	2nd floor
4	6-2-24	Cleaning of class rooms	air.002m	K.S.R	2nd floor
5	7-2-24	Cleaning of class rooms	air.002m	K.S.R	2nd floor
6	8-2-24	Cleaning of class rooms	air.002m	K.S.R	2nd floor
7	9-2-24	Cleaning of class rooms	air.002m	K.S.R	2nd floor
8	10-2-24	Cleaning of class rooms	air.002m	K.S.R	2nd floor
9	12-2-24	Cleaning of class rooms	air.002m	K.S.R	2nd floor
10	13-2-24	Cleaning of class rooms	air.002m	K.S.R	2nd floor
11	14-2-24	Cleaning of class rooms	air.002m	K.S.R.	2nd floor

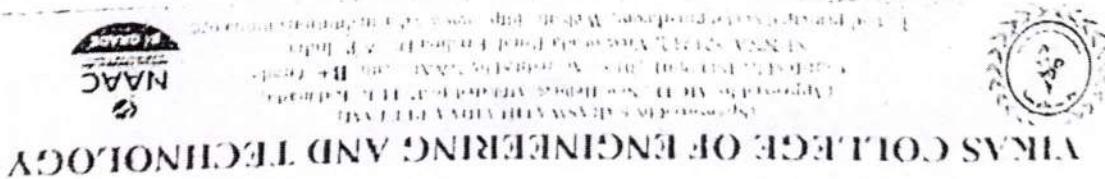
PR
PRINCIPAL
VIKAS COLLEGE OF ENGG. TECH.
NUNNA - 521 212
Vijayawada Rural, NTR Dist., A.P.

VIKAS COLLEGE OF ENGG. TECH.
 NUNNA - 521 212
 VIKAS COLLEGE OF ENGG. TECH.
 ESTD. 1994

SNO	DATE	ACTIVITY	SUPERVISOR SIGN	REMARKS
1	1-3-24	Cleaning and generalizing	J.V.G.	Block A
2	2-3-24	Walking the garden	J.V.G.	Block B
3	3-3-24	Taking out plastic waste	J.V.G.	Entire in the campus
4	4-3-24	Cleaning the garden	J.V.G.	all over the campus.
5	5-3-24	Gardening - Planting	J.V.G.	Block C
6	6-3-24	Cleaning and waterizing	J.V.G.	the plants
7	7-3-24	Planting of saplings	J.V.G.	Block D
8	8-3-24	Planting in the garden	J.V.G.	Block E
9	9-3-24	Clean and green	J.V.G.	Block F
10	10-3-24	Cleaning and generalizing	J.V.G.	Block G
11	11-3-24	Cleaning and generalizing	J.V.G.	Block H

MARCH 2024

CAMPUS MAINTAINANCE REGISTER.



VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY



TECHNICAL EDUCATION BOARD OF APANADHARA
APANADHARA STATE TECHNICAL APPROVAL BOARD
APANADHARA STATE BOARD OF EXAMINATIONS
APANADHARA STATE BOARD OF TECHNICAL EDUCATION
APANADHARA STATE BOARD OF VOCATIONAL TRAINING



32

SYSTEM MAINTAINANCE REGISTER. MARCH 2024

SI. NO	DATE OF COMPLAINT	PROBLEM DETAILS	COMPLAINT REGISTERED BY	SIGN OF SUPERVISOR	REMARKS
1	01-03-24	Software installation in Library	T. Hari prasad	C.R.K	Issue solved
2	02-03-24	Internet issue in Agricultural Engg department	V. Anusha	C.R.K	Issue solved
3	03-03-24	Internet problem in Admin office	K. Praveen	C.R.K	Issue solved
4	04-03-24	Internet issue at incubation centre	y. Sathish	C.R.K	Issue solved
5	05-03-24	Printer problem in ECE department	P. Rajashankar	C.R.K	Issue solved

PRINCIPAL
VIKAS COLLEGE OF ENGG. TECH.
 NUNNA - 521 212
 Vijayawada Rural, NTR Dist., A.P.

VIKAS COLLEGE OF ENGG. TECH.
 NUNNA - 521 212
 Vijayawada Rural, NTR Dist., A.P.

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY



SPONSORED BY SARASWATHI VIDYALAYAM
 APPROVED BY AICTE, NEW DELHI & AFFILIATED TO JNTUK, KATHMANDU
 CERTIFIED IN NOVEMBER 2013, ACCREDITED BY NAAC WITH B GRADE
 SUNNY STRETCH, Vizianagaram Road, Kurnool Dist., A.P. India
www.vikascollegeofengineeringandtechnology.com



ELECTRICAL MAINTAINANCE REGISTER, MARCH 2024

32

SLN O	DATE OF COMPLAINT	TYPE OF PROBLEM	COMPLAINT REGISTERED BY	SIGN OF SUPERVISOR	REMARKS
1	7 - 3 - 24	Problem of fans in Class rooms	M. Mitra Vinoda	K. R.	Problem Solved
2	9 - 3 - 24	Problem of fans in department	V.V. Panindra	K. R.	Problem Solved
3	16 - 3 - 24	Problem of light in lab	K. Ravikesh	K. R.	Problem Solved
4	20 - 3 - 24	Problem of MCB in 2nd floor	K. Chandrashekhar	K. R.	Problem Solved
5	26 - 3 - 24	Problem of wiring to AC	B. Ramana	K. R.	Problem Solved

PRINCIPAL
 VIKAS COLLEGE OF ENGG. TECH.
 NUNNA - 521 212
 VIJAYAWADA Rural, NTR Dist., A.P.

PRINCIPAL
 VIKAS COLLEGE OF ENGG. TECH.
 NUNNA - 521 212
 VIJAYAWADA Rural, NTR Dist., A.P.

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY



ESTABLISHED BY SRI VIKAS ADESHIVYA PELLALAM
 APPROVED BY AICTE, NEW DELHI & AFFILIATED TO JNTUA, Kakinada
 LICENSED FOR PRACTICE OF ENGINEERING ACCORDING TO THE NAAAC, GOVT. OF INDIA
 NUNNA - 521 212, Vijayawada Rural, Krishna Dist., A.P. India
 E-mail: plm@vket.ac.in Website: <http://www.vket.ac.in> Institute's e-mail: vket.ac.in



PLUMBING MAINTAINANCE REGISTER. MARCH 2024

35

S.I.N O	DATE OF COMPLAINT	TYPE OF PROBLEM	COMPLAINT REGISTERED BY	SIGN OF SUPERVISOR	REMARKS
1	01-03-24	Leaking of drinking water tap in 2nd floor.	L. Bindhu	G. Sasi	Repaired good condition
2	05-03-24	Tap problem @ hydraulic lab	P. Rama Devi	G. Sasi	Repaired good condition
3	14-03-24	Tap problem @ in wash rooms room no: 218	A.V. Krishna Reddy	G. Sasi	Repaired good condition
4	23-03-24	Repair of boys hostel pipe	V. Pragathi	G. Sasi	Repaired good condition
5	27-03-24	Repair of girls hostel Pipe	S. Murahari	G. Sasi	Repaired good condition

PRINCIPAL
 VIKAS COLLEGE OF ENGG. TECH.
 NUNNA - 521 212
 Vijayawada Rural, NTR Dist., A.P.



30-03-24

177

(Surprise check filling)

		Last yr	P/km.	STED LGR
11 NO 01	Ramash Reddy			
12 NO 02	Ravi		233603	
13 NO 03	Suresh	3462	3528	17
14 NO 04	Srinu.	244231	244361	37
15 NO 05	Narsimha Rao	206248	206301	14
16 NO 06	Rambabu / Balanayya	—		16
07	R. Srinivasa Rao.	231938	231971	10~
10	Nagaraju	162758	162845	19
11	Shiva.	(Petrol pump setup in Paug Area)		13
14	Nageshwar Rao chima	N/W	260040	12
15	Rama Rao.	—		16
16	Nageshwar Rao	—		28
21	—			
23	Rama Rao	276650	276661	—
24	Nageshwar Rao	196337	196421	19
27	Kutumba Rao	5188	5309	25
29	Murali	226871	226982	30
08.	Azgar	1024602	24644	14

Balaji

PRINCIPAL
 VIKAS COLLEGE OF ENGG. TECH.
 NUNNA - 521 212
 Vijayawada Rural, NTR Dist., A.P.

CH.

A.P.

Vikas College of Engineering & Technology

PRINCIPAL
 VIKAS COLLEGE OF ENGG. TECH.
 NUNNA - 521 212
 Vijayawada Rural, NTR Dist., A.P.

DIESEL FOPUP 05 days

172

No			ltr/km	km	Ltr/km	Dist
01	Ramsh Rddy		462.8	4300	695	
02	Kavi		206.231	265629	145.4	
03	Suresh		20.1102	206854	655	
04	Srinu		—	1440	610	
05	Rambatu		—	232810	813	
06						
07	Srinivasa Rao		164149	163732	103	
08	Pragya			25120	708	
09	Nagamani		—			
10	Shiva		—		566	
11	Chenna		—		1040	
12	Rama Rao		—		833	
13	Venkateshwar Rao			152859	903	
14	Stand By		—	—	697	
15	Rama Rao					
16	Nageswara Rao		277481	197287	1123	
17	Katumba Rao		7241	6637	1286	
18	Murali		228896	228200	139	
09	mHOUJO - 2910 (09) Alor Srinaka Rao	95750			820	
	mHOUJO - 2925				604	
	mHOUJO - 2921					
	mHOUJO - 2927					
	mHOUJO - 2928		274416		373	
	Red Car				03	
	Tractor				1525	
					375	

TOTAL Demand LTR. 2367.00 LTR

Old Bal in Bulk 89.00 LTR.

STORE Bal 413.00 LTR

TOTAL 2869 LTR

Total Fillup in vechs. 1732.93 LTR

Bal 1136 LTR

17:

20211 DIESEL TOP UP (06 days)

BUS NO	NAME	LAST KM	P/km	DISC 17%
01	Ramdh Reddy	4500	16.60	
02	Ravi	4300	15.50	
03	Suresh	2041925	205629	153.1
04	Erimu	0	206851	82.51
05	Rambabu	N/W	N/W	77.60
06	Basavunyya	233228	232810	93.95
07	R. Srinivas Rao	163713	163732	117.4
08	Azgar	211855	25120	82.38
09	Nagaraju	-	N/W	22.00
11	Shiva	260285	N/W	71.41
14	Chinna	247839	N/W	109.03
15	Rama Rao	N/W	N/W	104.61
16	Venkateshwar Rao	N/W	152854	114.61
21	Stand By	-	-	122.75
23	Parra Rao	-	-	-
24	Kadur Nagashwan Rao	196865	197287	93.01
27	Kudumba Rao	5913	6637	161.1
29	murali	222536	228200	115.55
	Red car			91.61
	Tractor			26.31
MHOJU -	2910 New Bus	95469	71.03	
MHOJU -	2925 New Bus	29307	109.21	
MHOJU -	2921 New Bus	281348	107.18	
MHOJU -	2927 New Bus	65861	123.22	
MHOJU -	2928 New Bus			137.9

OLD Bal - 219.04 LTR.

TOTAL DEMAND 2573.00 LTR

TOTAL FILL UP 22.23.00 LTR

IN STORE 260.00 LTR

IN Pet Bunk Bal 89.00 LTR

IN STORE - 479.04 LTR

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY
Nunna, Vijayawada, Krishna (dt), A.P
GENERAL MAINTENANCE REGISTER - Transport

Name of Equipment:

S.NO	DATE	MAINTENANCE DONE	PERSON DONE NAME & Sign	SUPERVISOR SIGN	REMARKS
9	21/8/23	To be check the college bus and light	D.R.JI.D		
10	4/9/23	To be check the air filters	D.R.JI.D		
11	18/8/23	To be check the suspension system and air system	D.R.JI.D		
12	11/9/23	To be check the exhaust system	D.R.JI.D		
13	15/9/23	bus cleaning and services	D.R.JI.D		
14	29/9/23	To be check the expansion system	D.R.JI.D		
15	13/10/23	To be check the battery	D.R.JI.D		
16	27/10/23	To be check the engine oil level	D.R.JI.D		
17	10/11/23	To be check the horn electrical	D.R.JI.D		

VIKAS COLLEGE OF ENGG. TECH.
NUNNA - 521 212
Vijayawada Rural, NTR Dist., A.P.

PRINCIPAL
VIKAS COLLEGE OF ENGG. TECH.
NUNNA - 521 212
Vijayawada Rural, NTR Dist., A.P.

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY
Nunna, Vijayawada, Krishna (dt), A.P
GENERAL MAINTENANCE REGISTER - Transport

Name of Equipment:

S.NO	DATE	MAINTENANCE DONE	PERSON DONE NAME & Sign	SUPERVISOR SIGN	REMAI
		light and engine level			
18	24/11/23	To be check break bedel and wearing light	D.R.JT.		
19	8/12/23	To be check front light and wheels	D.R.JT.		
20	22/12/23	To be check the stoparm and emergency doors	D.R.JT.		
21	5/1/24	To be check the radiator and water level	D.R.JT.		
22	19/1/24	To be check the college win bus windows and lights	D.R.JT.		
23	2/2/24	To be check the air filter and oil filter	D.R.JT.		

Bleue

Vijayawada Rural NTR Disl. A.P
NUNNA - 524 313
Vikas College of Engineering Tech
NUNNA - 524 313
PRINCIPAL

Vijayawada Rural NTR Disl. A.P
NUNNA - 524 313
VIKAS COLLEGE OF ENGINEERING TECH
PRINCIPAL

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY



Sponsored by SARASWATI VIDYA PEETAM.

Approved by AEC, New Delhi & Affiliated to JNTUH, Kakinada.

Certified by ISCI 9001:2015 Accredited by NAAC with **B+** Grade.

NO. 15A/3, 1112, Vijayawada Rural, Krishna Dist., A.P. India.

E-mail: principal@vceg.org, Web-site: www.vcegstitutionmanagement.org



CLEANING MAINTAINANCE REGISTER. (WASH ROOMS.)

FEB 2024 (01/02/2024 - 15/02/2024)

S.NO	DATE	DETAILS	CLEANING INCHARGE SIGN	SUPERVISOR SIGN	REMARKS
1	01-02-24	Cleaning of all washrooms	28.02.24	P.Gopal	2nd floor
2	02-02-24	Cleaning of all washrooms	28.02.24	P.Gopal	2nd floor
3	05-02-24	Cleaning of all washrooms	28.02.24	P.Gopal	2nd floor
4	06-02-24	Cleaning of all washrooms	28.02.24	P.Gopal	2nd floor
5	07-02-24	Cleaning of all washrooms	28.02.24	P.Gopal	2nd floor
6	08-02-24	Cleaning of all washrooms	28.02.24	P.Gopal	2nd floor
7	09-02-24	Cleaning of all washrooms	28.02.24	P.Gopal	2nd floor
8	10-02-24	Cleaning of all washrooms	28.02.24	P.Gopal	2nd floor
9	12-02-24	Cleaning of all washrooms	28.02.24	P.Gopal	2nd floor
10	13-02-24	Cleaning of all washrooms	28.02.24	P.Gopal	2nd floor
11	14-02-24	Cleaning of all washrooms	28.02.24	P.Gopal	2nd floor

Gopal

VIKAS COLLEGE OF ENGG. TECH.
 PRINCIPAL
 NUNNA - 521212
 Vijayawada Rural, NTR Distr., A.P.

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY



(Sponsored by SARASWATHI VIDYA PEELI ANT)

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

Certified by ISO 9001: 2015 Accredited by NAAC with **B+** Grade

NUNNA 521212, Vizavawada Rural, Krishna Dist., A.P. India.

E-mail: principal.vcesd@gmail.com Website: http://www.vikasinstitutionsfurnia.org



CLEANING MAINTAINANCE REGISTER. (CLASS ROOMS,CORRIDORS)

FEB 2024 (01/02/2024 - 15/02/2024)

S.NO	DATE	DETAILS	CLEANING INCHARGE SIGN	SUPERVISOR SIGN	REMARKS
1	1-2-24	Cleaning of class rooms	an.002	K.S.R	2nd floor
2	2-2-24	Cleaning of class rooms	an.002	K.S.R	2nd floor
3	5-2-24	Cleaning of class rooms	an.002	K.S.R	2nd floor
4	6-2-24	Cleaning of class rooms	an.002	K.S.R	2nd floor
5	7-2-24	Cleaning of class rooms	an.002	K.S.R	2nd floor
6	8-2-24	Cleaning of class rooms	an.002	K.S.R	2nd floor
7	9-2-24	Cleaning of class rooms	an.002	K.S.R	2nd floor
8	10-2-24	Cleaning of class rooms	an.002	K.S.R	2nd floor
9	12-2-24	Cleaning of class rooms	an.002	K.S.R	2nd floor
10	13-2-24	Cleaning of class rooms	an.002	K.S.R	2nd floor
11	14-2-24	Cleaning of class rooms	an.002	K.S.R.	2nd floor

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY
 NUNNA 521212, VIZAVAWADA RURAL, KRISHNA DIST., A.P.
 APPROVED BY AICTE, NEW DELHI & AFFILIATED TO JNTUK, KAKINADA
 CERTIFIED BY ISO 9001: 2015 ACCREDITED BY NAAC WITH B+ GRADE

B+ Grade

SNO	DATE	ACTIVITY	SUPERVISOR SIGN	REMARKS
1	1-3-24	Clean and watering plants and trees	J.V.S	BLACK A
2	2-3-24	Watering the garden	J.V.S	BLACK B
3	4-3-24	Taking out plastic waste from the campus	J.V.S	Black C
4	4-3-24	Walking out plastic waste from the campus.	J.V.S	Black D
5	6-3-24	Cleaning and watering the plants	J.V.S	Black E
6	7-3-24	Display of waste management plan	J.V.S	Black F
7	9-3-24	Waste bin removal	J.V.S	Black G
8	11-3-24	Waste bin reservation	J.V.S	Black H
9	12-3-24	Clean and green	J.V.S	Black I
10	13-3-24	Cleaning and gardenering	J.V.S	Black J
11	14-3-24	Cleaning and gardenering	J.V.S	Black K

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY
 AVISASAMAGA 303003
 TECH DANCE JAYANIRAI
 AVISASAMAGA 303003
 VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY

MARCH 2024

CAMPUS MAINTAINANCE REGISTER.



(Approved by NAAC with a grade A+ and awarded ISO 9001:2015 Accredited by NAAC with B+ grade
 Accredited by AICTE, MHRD & Approved to run BTech in Information Technology
 Accredited by NAA 2012-13. Accredited by NAAC with B+ grade
 and participating in NAAC's Quality Monitoring Program. Website: <http://www.vikascollegeofengineeringandtechnology.org>



VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY



(Sponsored by SARASWATHI VIDYA PELLALAM)

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

Certified by ISO 9001:2015 Accredited by NAAC with 'B+' Grade

NUNNA, 521212, Vijayawada Rural, Krishna Dist., A.P. India.

E-mail: principal.vcet@gmail.com, Website: http://www.vikasinstitutionsnunna.org/



32

SYSTEM MAINTAINANCE REGISTER. MARCH 2024

SI. NO	DATE OF COMPLAINT	PROBLEM DETAILS	COMPLAINT REGISTERED BY	SIGN OF SUPERVISOR	REMARKS
1	01-03-24	Software installation in Library	T. Mani Prasad	C. R.	Issue solved
2	02-03-24	Internet issue in Agricultural Eng department	V. Anusha	C. R.	Issue solved
3	03-03-24	Internet problem in Admin office	K. Praveen	C. R.	Issue solved
4	04-03-24	Internet issue at incubation centre	Y. Sathish	C. R.	Issue solved
5	05-03-24	Printer problem in ECE department	P. Rajashankar	C. R.	Issue solved

e
 PRINCIPAL
 VIKAS COLLEGE OF ENGG. TECH.
 VIJAYAWADA - 521212
 A.P.
 VIKAS COLLEGE OF ENGINEERING
 PRINCIPAL

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY



(Sponsored by SARASWATHI VIDYA PEELANI)

(Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)

Certified by ISO 9001:2015, Accredited by NAAC with B+ Grade

NUNNA - 521212, Vijayawada Rural, Krishna Dist., A.P. India

E-mail: principal.vcet@gmail.com, Website: http://www.vikasinstnqsnma.org



ELECTRICAL MAINTAINANCE REGISTER. MARCH 2024

32

SLN O	DATE OF COMPLAINT	TYPE OF PROBLEM	COMPLAINT REGISTERED BY	SIGN OF SUPERVISOR	REMARKS
1	7-3-24	Problem of fans in class rooms	M. Mitravin da	K. Ra	Problem Solved
2	9-3-24	Problem of fans in department	V.V. Panindra	K. Ra	Problem Solved
3	16-3-24	Problem of light in labs	K. Praveen	K. Ra	Problem Solved
4	20-3-24	Problem of MCB in 2nd floor	K. Chandran sekar	K. Ra	Problem Solved
5	26-3-24	Problem of wiggling to AC	B. Ramana	K. Ra	Problem Solved

[Signature]

VIKAS COLLEGE OF ENGG. TECH.
NUNNA - 521 212
Vijayawada Rural, NTR Dist., A.P.

PRINCIPAL
VIKAS COLLEGE OF ENGG. TECH.
NUNNA - 521 212
Vijayawada Rural, NTR Dist., A.P.

VIKAS COLLEGE OF ENGINEERING AND TECHNOLOGY



Sponsored by SARASWATHI VIDYA PEETHAM
 Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada.
 Certified by ISO 9001:2015. Accredited by NAAC with B+ Grade.
 NUNNA - 521212, Vijayawada Rural, Krishna Dist., A.P. India
 E-mail: principal.vcer@gmail.com. Website: http://www.vikascollegeofengineering.org



PLUMBING MAINTAINANCE REGISTER. MARCH 2024

35

SL.N O	DATE OF COMPLAINT	TYPE OF PROBLEM	COMPLAINT REGISTERED BY	SIGN OF SUPERVISOR	REMARKS
1	01-03-24	Leaking of drinking water tap in 2nd floor.	L. Bindhu	G. Sank	Repaired good condition
2	05-03-24	Tap problem @ hydraulic lab	P. Rama Devi	G. Sank	Repaired good condition
3	14-03-24	Tap problem @ in Wash rooms room no: 218	A.V. Krishna Reddy	G. Sank	Repaired good condition
4	23-03-24	Repair of boys hostel pipe	V. Pragathi	G. Sank	Repaired good condition
5	27-03-24	Repair of girls hostel Pipe	S. Murahari	G. Sank	Repaired good condition

PRINCIPAL
 VIKAS COLLEGE OF ENGG. TECH.
 NUNNA - 521212
 Vijayawada Rural, NTR Dist., A.P.

By
 PRINCIPAL
VIKAS COLLEGE OF ENGG. TECH.
 NUNNA - 521212
 Vijayawada Rural, NTR Dist., A.P.