

6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

Dates (from-to) (DD-MM-YYYY)	Title of the professional development program organised for teaching staff	Title of the administrative training program organised for non-teaching staff	No. of participants
3-09-23 to 07-09-23	Recent trends in electronics and Tele communications		30
6-01-2024 to 6-01-2024	Block Cain Tecnologes And its Applications		32
03-02-2024		One Day Training Program on MS office	15


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Date:14-12-23

CIRCULAR

A Five Day Faculty Development Program

On

"BLOCKCHAIN TECHNOLOGIES AND ITS APPLICATIONS"

All the Teaching Faculty are here by informed that the Department of ECE in association with IQAC is conducting a Five day FDP on " **BLOCKCHAIN TECHNOLOGIES AND ITS APPLICATIONS**" will be held from 02.01.2024 to 06.01.2024. This program is an interdisciplinary and The Faculty of all Departments can make use of this opportunity.

All the Faculty can attend and make this program a grand success.

Venue :seminar hall

Program co-codinator

HOD

COPY TO

- 1) All HODS
- 2) Faculty circulations
- 3) NON-Teaching Staff
- 4) Notice Board and files

Principal
 VIKAS COLLEGE OF ENGG. TECH.
 NUNNA - 521 212
 Vijayawada Rural, NTR Dist., A.P.

ABOUT THE COLLEGE

At Vikas College, we're committed to fostering an academic environment where excellence meets innovation. Our curriculum is thoughtfully designed to challenge and inspire, ensuring that each student's academic journey is rich in knowledge and practical experience. With a focus on interdisciplinary learning and research, we equip our students with the skills and insights needed to excel in their chosen fields and become leaders of tomorrow. Our dedicated faculty, state-of-the-art facilities, and a vibrant learning community create an ideal setting for intellectual growth and discovery.

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OBJECTIVES OF THE FDP

ABOUT THE FDP

Blockchain stands as a predominant technology behind various decentralized applications and cryptocurrencies like bitcoins, ethereum etc. to signify the essence of virtual communications. To understand the emerging blockchain technology, it is essential to gain practical exposure required to develop the blockchain properties in real time using various consensus protocols.

To achieve this goal, the FDP aims to impart knowledge to the participants in this emerging domain towards the use of consensus protocols. The participants will be able to understand the ethereum blockchain & hyperledger fabric

implementation in real time. They will progress with the development of blockchain based applications for societal benefits & also gain an industrial exposure in the blockchain arena to train the students in an innovative direction.

TOPICS TO BE COVERED IN FDP

The topics include introductory concepts and advanced topics with practical demonstrations in the field of Blockchain. The following topics will be covered but are not limited to:

- o Significance of Blockchain
- o Blockchain Architecture
- o Consensus Protocols
- o Ethereum & Hyperledger Fabric
- o Significance of Smart Contracts and their creation
- o Meta tasking
- o Crypto wallets for real time use-cases
- o Blockchain Cryptography

One Week Faculty Development Program
On
**BLOCKCHAIN TECHNOLOGIES
AND ITS APPLICATIONS**
(2nd to 6th Jan, 2024)



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ENGINEERING & TECHNOLOGY

PATRON

"Mr. Naredla Narsi Reddy"

CONVENER

"Mr. M. Ashok Kumar"
Associate Professor and Head (CSE)

Resource Person

"Dr. Lokendra Gour"

Organized by
Department of Computer Science
and Engineering

Vikas

College of Engineering and

Technology Nunna Road,

Jayawada Rural, NTR

District, Andhra Pradesh.

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NUNNA - 521 212
Jayawada Rural, NTR District, Andhra Pradesh.

ELIGIBILITY

The faculty members of the AICTE approved institutions, research scholars, PG Scholars, participants from Government, Industry (Bureaucrats / Technicians/Participants from Industry etc.) and staff of host institutions.

REGISTRATION DETAILS

Participants	Amount
Faculty or Students from TEQIP Sponsored Institutes	Nil
Students & Research Scholars from Non-TEQIP Institutes	Nil
Faculty from Non-TEQIP Institutes	Nil
Industry Personnel	Nil

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- Participants are requested to make their own arrangements for stay during the FDP. However, suggestions for suitable accommodation near the college can be made on request.
- No TA/DA will be provided to the participants. Working Lunch will be provided by organizers.

HOW TO APPLY

- Intimation to the selected candidates (by Email only) will be sent by **01 January 2024**
- Hard copy of registration form duly completed in all respects is to be produced at the time of registration.

COORDINATORS

Mr.K.Chandra Sekhar Reddy
Mrs.G.Yamini Satish

ORGANIZING COMMITTEE

Mr.S.RAMESH
Mrs.B.SUNEETHA
Mr.V.SYAM
Mr.K.PRAVEEN

ADDRESS FOR COMMUNICATION

Vikas
College of Engineering and
Technology Nunna Road,
Vijayawada Rural, NTR
District, Andhra Pradesh.
<https://vikasinstitutionsnunna.org/>

One Week Faculty Development Program On BLOCKCHAIN TECHNOLOGIES AND ITS APPLICATIONS (2nd to 6th Jan, 2024)

1. Name:
2. Highest Qualification:
3. Designation:
4. Department:
5. Affiliation/Institute:
6. Address for Correspondence:
7. Mobile No.:
8. E-mail:
9. Payment Details:
DD No. Date
- Name of Bank

Signature of Applicant

[Handwritten Signature]
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SCHEDULE FOR FACULTY DEVELOPMENT PROGRAMME

BLOCKCHAIN TECHNOLOGIES AND ITS APPLICATIONS

Dates: 06-01-2024 TO 06-01-2024

DAY	SESSION-I 10.00-11.30	SESSION-II 11.45-01.15	SESSION-III 14.15-15.30	SESSION-IV 15.45-17.00
1 (02-01-2024) TEUSDAY	INAGURATION	Introduction to the Programme & Participants' expectations	Significance of Block chain	Significance of Block chain.
2 (03-01-2024) WEDNESDAY	Block chain Architecture	Interactive session	Consensus Protocols	Consensus Protocols
3 (04-01-2024) THURSDAY	Ethereum & Hyperledger Fabri	Ethereum & Hyper ledger Fabri	Interactive session	Meta tasking.
4 (05-01-2024) FRIDAY	Crypto wallets for real time use-cases	Interactive session	Significance of Smart Contracts and their creation	Significance of Smart Contracts and their creation
5 (06-01-2024) SATRADAY	Block chain Cryptography.	Block chain Cryptography	Block chain Cryptography	Interactive session


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List of Participants

Name of the programme: BLOCKCHAIN TECHNOLOGIES AND ITS APPLICATIONS

Resource Person: Dr.Lokendra Gour

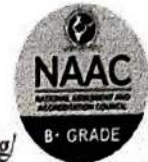
s.no	Name of faculty	College name	Branch	02-01-24	03-01-24	04-01-24	05-01-24	06-01-24
1	G.SUBRAMANYAM	Dhankota	CSE	G	G	G	G	G
2	TPVV SRINIVASARAO	VGTN	CSE	T	T	T	T	T
3	MR.DILLI BABU	Vijaya	CSE	B	B	B	B	B
4	G YAMINI SATISH	VGTN	CSE	G	G	G	G	G
5	S RAMESH	VCTN	CSE	S. Ramesh	S. Ramesh	S. Ramesh	S. Ramesh	S. Ramesh
6	R TRIVERNI	VCTN	CSE	R. Tri	R. Tri	R. Tri	R. Tri	R. Tri
7	K PRAVEEN	VCTN	CSE	K. Praveen	K. Praveen	K. Praveen	K. Praveen	K. Praveen
8	B SUNEETHA	VCTN	CSE	B. Sun	B. Sun	B. Sun	B. Sun	B. Sun
9	K RAJINIKANTH	Vijaya	CSE	K. Rajinikanth	K. Rajinikanth	K. Rajinikanth	K. Rajinikanth	K. Rajinikanth
10	V SYAM	Vijaya	CSE	V. Syam	V. Syam	V. Syam	V. Syam	V. Syam
11	U DIVYA SAHITYA	Vijaya	CSE	U. Divya	U. Divya	U. Divya	U. Divya	U. Divya
12	DHANA LAKSHMI M	VCTN	ECIZ	Dhana Lakshmi	Dhana Lakshmi	Dhana Lakshmi	Dhana Lakshmi	Dhana Lakshmi
13	MR.PRASANNA KUMAR	KITS	CSE	P. Prasan	P. Prasan	P. Prasan	P. Prasan	P. Prasan
14	B. MAHENDRA RAO	VCTN	ECIZ	B. Mahendra	B. Mahendra	B. Mahendra	B. Mahendra	B. Mahendra
15	P.VENKATESWARA RAO	VCTN	ECIZ	P. Venkatesw	P. Venkatesw	P. Venkatesw	P. Venkatesw	P. Venkatesw
16	M. MITRAVINDA	VCTN	ECIZ	M. Mit	M. Mit	M. Mit	M. Mit	M. Mit


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17	G. SURESH	VCTN	TE-EE	g.suresh	g.suresh	g.suresh	g.suresh	g.suresh
18	T VIJAYA LAKSHMI	VCTN	TE-CE	t.vijaya	t.vijaya	t.vijaya	t.vijaya	t.vijaya
19	B. V. REDDY	VCTN	TE-CE	b.v.reddy	b.v.reddy	b.v.reddy	b.v.reddy	b.v.reddy
20	V.PRAGATHI	VCTN	TE-CE	v.pragathi	v.pragathi	v.pragathi	v.pragathi	v.pragathi
21	B.NAVEEN KUMAR	VCTN	TE-CE	b.naveen	b.naveen	b.naveen	b.naveen	b.naveen
22	MRS SUNEETHA	NGTN	CSZ	suneetha	suneetha	suneetha	suneetha	suneetha
23	N.GOPAL KRISHNA	NGTN	TE-CE	n.gopal	n.gopal	n.gopal	n.gopal	n.gopal
24	K.Prabaker rao	NGTN	TE-EE	k.prabaker	k.prabaker	k.prabaker	k.prabaker	k.prabaker
25	B.SURESH	KLU	CSZ					
27	V.RAVINDRA BABU	VIT	TE-CE	v.ravindra	v.ravindra	v.ravindra	v.ravindra	v.ravindra
28	M.GANESH	NGTN	ECE	m.ganesh	m.ganesh	m.ganesh	m.ganesh	m.ganesh
29	K RAJINIKANTH	Vijaya	CSZ	k.rajnikanth	k.rajnikanth	k.rajnikanth	k.rajnikanth	k.rajnikanth
30	V SYAM	Vijaya	CSZ	v.syam	v.syam	v.syam	v.syam	v.syam
31	U DIVYA AHITYA	Vijaya	CSZ	u.divya	u.divya	u.divya	u.divya	u.divya
32	Ch .Ashok	NGTN	CSZ	ch.ashok	ch.ashok	ch.ashok	ch.ashok	ch.ashok

CO-ORDINATOR

HOD

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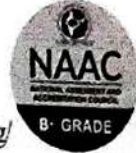
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PROGRAMME REPORT

Name of the Programme: BLOCKCHAIN TECHNOLOGIES AND ITS APPLICATIONS

Date: 02-01-2024 TO 06-01-2024


Details of Resource Person: Mr.Lokendra Gour

Name: Mr.Lokendra Gour
Qualification: M.C.A M.phil (Ph.D)
Designation: Associate Professor
Email id: lokendragour@gmail.com
Contact No: 7879309911

No. of staff enrolled: 32

Objective of the Programme

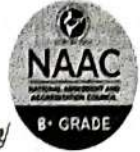
Block chain stands as a predominant technology behind various decentralized applications and cryptocurrrencies like bit coins, ethereum etc. to signify the essence of virtual communications. To understand the emerging block chain technology, it is essential to gain practical exposure required to develop the block chain properties in real time using various consensus protocols .To achieve this goal, the FDP aims to impart knowledge to the participants in this emerging domain towards the use of consensus protocols. The participants will be able to understand the ethereum block chain & hyperledger fabric


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Implementation in real time. They will progress with the development of block chain based applications for societal benefits & also gain an industrial exposure in the block chain arena to . Train the students in an innovative direction.

Topics covered

- Significance of Block chain
- Block chain Architecture
- Consensus Protocols
- Ethereum & Hyperledger Fabric
- Significance of Smart Contracts and their creation
- Meta tasking
- Crypto wallets for real time use-cases
- Block chain Cryptography

Ba-e
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Date:23-09-23

CIRCULAR

A Five Day Faculty Development Program

On

"Recent trends in electronics and Tele communications"

All the Teaching Faculty are here by informed that the Department of ECE in association with IQAC is conducting a Five day FDP on " **Recent trends in electronics and Tele communications**" will be held from 03.09.2023 to 07.09.2023. This program is an interdisciplinary and The Faculty of all Departments can make use of this opportunity.

All the Faculty can attend and make this program a grand success.

Venue :seminar hall

Program co-cordinator

Boby 23/9/23
 HOD

COPY TO

- 1) All HODS
- 2) Faculty circulations
- 3) NON-Teaching Staff
- 4) Notice Board and files

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ABOUT THE COLLEGE

At Vikas College, we're committed to fostering an academic environment where excellence meets innovation. Our curriculum is thoughtfully designed to challenge and inspire, ensuring that each student's academic journey is rich in knowledge and practical experience. With a focus on interdisciplinary learning and research, we equip our students with the skills and insights needed to excel in their chosen fields and become leaders of tomorrow. Our dedicated faculty, state-of-the-art facilities, and a vibrant learning community create an ideal setting for intellectual growth and discovery.

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OBJECTIVES OF THE FDP

Research Activity is the heart of any Technical /Academic Institute. This FDP on "Recent Trends in Electronics and Telecommunication" is to explore various research areas in Electronics and Communication Engineering. The aim of this one week FDP is to train and orient the faculty & students to learn various techniques in Electronics and Communication Engineering in appealing way and will provide a first-rate education that is meaningful in the workplace as well as in graduate education leading to a research and development oriented career. This FDP is intended for faculty members, research scholars & industry personnel who have interest in related research area.

Topics covered:

- Next generation Optical Communication.
- Advanced Techniques in Digital Signal Processing.
- Photonics and Optical Switching.
- Nanotechnology.
- Recent work on advanced Nano-materials.
- Advanced techniques in antenna design.
- CMOS and embedded System.
- Wireless Communication.
- MEMS energy harvester.
- Advanced Communication Technologies and network.
- Fabrication of LED, MEMS, Solar PV module.
- Growth of thin films and Nano-structure.

One Week Faculty Development Program
On
**Recent Trends in Electronics and
Telecommunication**
(3rd to 7th October, 2023)



VIKAS

COLLEGE OF
ENGINEERING & TECHNOLOGY

PATRON

"Sri Naredla Narsi Reddy"

CONVENOR

"B. V. Reddy"

Associate Professor and Head (ECE)

Resource Person

"Dr. Sevugrajan"

Organized by
Department of Electronics and
Communication Engineering

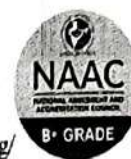
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SCHEDULE FOR FACULTY DEVELOPMENT PROGRAMME

Recent Trends In Electronics And Telecommunications

Dates: 03-10-2023 TO 07-10-2023

DAY	SESSION-I 10.00-11.30	SESSION-II 11.45-01.15	SESSION-III 14.15-15.30	SESSION-IV 15.45-17.00
1 (03-10-2023) MONDAY	INAGURATION	Introduction to the Programme & Participants' expectations	Next generation Optical Communication.	Advanced Techniques in Digital Signal Processing.
2 (04-10-2023) TEUSDAY	Next generation Optical Communication.	Interactive session	Photonics and Optical Switching.	Nanotechnology.
3 (05-10-2023) WENSDAY	Recent work on advanced Nano-materials.	Advanced techniques in antenna design.	Interactive session	Wireless Communication.
4 (06-10-2023) THURSDAY	MEMS energy harvester.	Interactive session	Fabrication of LED, MEMS, Solar PV module.	Growth of thin films and Nano-structure.
5 (07-10-2023) FRIDAY	Advanced Techniques in Digital Signal Processing.	Interactive session	CMOS and embedded System.	Advanced Communication Technologies and network


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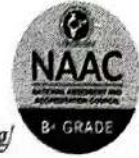
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List of Participants

Name of the programme: Recent Trends In Electronics And Telecommunications

Resource Person: Dr.Sevugrajan Ph.D

s.no	Name of faculty	College name	Branch	03-10-23	04-10-23	05-10-23	06-10-23	07-10-23
1	G. RAJASEKHAR	VCTN	T.E.E	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
2	Md. NOURIEN	Vipaya	T.E.CE	M.Nourien	M.Nourien	M.Nourien	M.Nourien	M.Nourien
3	D. ANUSHA	Vipaya	E.C.E	D.Anusha	D.Anusha	D.Anusha	D.Anusha	D.Anusha
4	M.GANESH	VCTN	E.C.E	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
5	S. MURAHARI	VCTN	E.C.E	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
6	PVLN PHANI	VCTN	E.C.E	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
7	MSR NIRANJAN	VCTN	E.C.E	M.Niranjan	M.Niranjan	M.Niranjan	M.Niranjan	M.Niranjan
8	S. KISHORE BABU	VCTN	E.C.E	S.Kishore	S.Kishore	S.Kishore	S.Kishore	S.Kishore
9	B.INDIRA PRIYA MAVYA	VCTN	E.C.E	B.Indira	B.Indira	B.Indira	B.Indira	B.Indira
10	LOKESWARARE DDY NAREDLA	VCTN	E.C.E	N.Lokesh	N.Lokesh	N.Lokesh	N.Lokesh	N.Lokesh
11	P.ASHOKA CHAKRAVARTHY	VCTN	E.C.E	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
12	DHANA LAKSHMI M	VCTN	E.C.E	Dhana Lakshmi	Dhana Lakshmi	Dhana Lakshmi	Dhana Lakshmi	Dhana Lakshmi
13	S BUTCHI BABU	VCTN	E.C.E	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
14	B. MAHENDRA RAO	VCTN	E.C.E	B.Mahendra	B.Mahendra	B.Mahendra	B.Mahendra	B.Mahendra
15	PV RAO	VCTN	E.C.E	P.V.Rao	P.V.Rao	P.V.Rao	P.V.Rao	P.V.Rao
16	M. MITRAVINDA	VCTN	E.C.E	M.Mit	M.Mit	M.Mit	M.Mit	M.Mit
17	V PRAGATHI	VCTN	E.C.E	V.Pragathi	V.Pragathi	V.Pragathi	V.Pragathi	V.Pragathi
18	T VIJAYA LAKSHMI	VCTN	E.C.E	T.Vijaya	T.Vijaya	T.Vijaya	T.Vijaya	T.Vijaya

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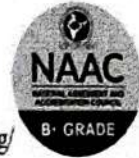
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19	V.SEKHAR	VGTN	B.C.E	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
20	K.R.N. KARTHIK	VGTN	G.C.E	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
21	B.NAVEEN KUMAR	VCTN	B.C.E	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
22	M. KOUSALYA DEVI	VCTN	B.E.E	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
23	A.SAI PUJITHA	VCTN	B.E.E	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
24	K.PRABAKER RAO	VCTN	B.E.E	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
25	B.LAKSHMANNA YAK	VCTN	B.E.E	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
27	K.SRINIVASARAO	VCTN	B.E.E	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
28	G.SEKHAR REDDY	VGTN	B.C.E	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
29	Y.UMAMAHESWARI	VGTN	B.C.E	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
30	D.ARAVINDH	VGTN	B.C.E	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

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CO-ORDINATOR

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PROGRAMME REPORT

PROGRAMME REPORT :

Name of the Programme: Recent Trends In Electronics And Telecommunications

Date: 03-10-2023 TO 07-10-2023


Details of Resource Person: Dr.Sevugrajan Ph.D

Name: Dr.Sevugrajan
Qualification: Ph.D
Designation: Professor
Email id: vasupragada@gmail.com
Contact No: 9490880275

No. of staff enrolled: 30

Objective of the Programme

Research Activity is the heart of any Technical/Academic Institute. This FDP on "Recent Trends in Electronics and Telecommunication" is to explore various research areas in Electronics and Communication Engineering. The aim of this one week FDP is to train and orient the faculty & students to learn various techniques in Electronics and Communication Engineering in appealing way and will provide a first-rate education that is meaningful in the workplace as well as in graduate education leading to a research and development oriented career.


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Topics covered

- Next generation Optical Communication.
- Advanced Techniques in Digital Signal Processing.
- Photonics and Optical Switching.
- Nanotechnology.
- Recent work on advanced Nano-materials.
- Advanced techniques in antenna design.
- CMOS and embedded System.
- Wireless Communication.
- MEMS energy harvester
- Fabrication of LED, MEMS, Solar PV module.


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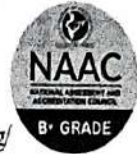
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17	V PRAGATHI	VCIN	E-CE	Pragathi	Pragathi	Pragathi	Pragathi	Pragathi
18	T VIJAYA LAKSHMI	VCIN	E-CE	Vijaya Lakshmi	Vijaya Lakshmi	Vijaya Lakshmi	Vijaya Lakshmi	Vijaya Lakshmi
19	B. V. REDDY	VCIN	E-CE	B.V.R	B.V.R	B.V.R	B.V.R	B.V.R
20	G. SURESH	VCIN	E-CE	Guruch	Guruch	Guruch	Guruch	Guruch
21	B.NAVEEN KUMAR	VCIN	E-CE	Naveen	Naveen	Naveen	Naveen	Naveen
22	M. Kowsalya Devi	VICD	E-CE	Kowsalya Devi	Kowsalya Devi	Kowsalya Devi	Kowsalya Devi	Kowsalya Devi
23	A.Sai Pujitha	VICD	E-CE	Sai Pujitha	Sai Pujitha	Sai Pujitha	Sai Pujitha	Sai Pujitha
24	K.Prabaker rao	VCIN	E-CE	Prabaker	Prabaker	Prabaker	Prabaker	Prabaker
25	B.lakshamana nayak	VCIN	E-CE	Lakshmana nayak	Lakshmana nayak	Lakshmana nayak	Lakshmana nayak	Lakshmana nayak
27	k.srinivasa rao	VCIN	E-CE	Srinivasa Rao	Srinivasa Rao	Srinivasa Rao	Srinivasa Rao	Srinivasa Rao
28	g.sekhar reddy	VCIN	E-CE	G.Sekhar Reddy	G.Sekhar Reddy	G.Sekhar Reddy	G.Sekhar Reddy	G.Sekhar Reddy
29	K RAJINIKANTH	VCIN	E-CE	Rajinikanth	Rajinikanth	Rajinikanth	Rajinikanth	Rajinikanth
30	V SYAM	VCIN	E-CE	Syam	Syam	Syam	Syam	Syam
31	U DIVYA AHITYA	VCIN	E-CE	Divya Ahitya	Divya Ahitya	Divya Ahitya	Divya Ahitya	Divya Ahitya
32	Ch .Ashok	VCIN	E-CE	Ashok	Ashok	Ashok	Ashok	Ashok

CO-ORDINATOR

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SCHEDULE FOR FACULTY DEVELOPMENT PROGRAMME

Date :03-02-24

Topics covered

- Microsoft word
- Excel
- Power point


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PROGRAMME REPORT

Name of the Programme: One Day Training Program on MS office

Date: 03-02-2024

Details of Resource Person: M.Ashok kumar

Name: M.Ashok kumar
Qualification: M.tech
Designation: Associate Professor
Email id: hodcse@vikasinstitutionsnunna.org
Contact No: 8985359277

No. of staff enrolled: 15

Topics covered:

- Microsoft word
- Excel
- Power point

Learning outcomes:

- Able to create documents
- Able to work with excel sheets
- Able to prepare power point presentation


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List of participants

Date:03-02-2024

Name of the programme: One Day Training Program on MS office

Resource person: M. Ashok kumar Mtech

s.no	Name of staff	signature
1	B. SUJATHA	B. Sujatha
2	S.PADMA	S. Padma
3	P. NAGA LAKSHMI	P. Nagalaxmi
4	S. SAVITHRI	S. Savithri
5	S. MAHA LAKSHMI	S. Mahalaxmi
6	M.SUMAN KUMAR	M. Suman Kumar
7	A. BHAVANI	A. Bhavani
8	K. MADHUSUDHANA RAO	K. Madhusudhana Rao
9	N.S SATEESH	N. S. Sateesh
10	T. SIVA SAI KUMAR	T. Siva Sai Kumar
11	Md shareef	M. P. Shareef
12	K. MURALI KRISHNAM RAJU	K. Murali Krishna Raju
13	B. DHANA LAKSHMI	B. Dhana Lakshmi
14	V. Lakshmi Sujatha	V. Lakshmi Sujatha
15	Mr.RANGANATH	Ranganath


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